**Collaboration agreement**

Project – group 10

# Purpose

This collaboration agreement shall put restrictions considering the project and the execution of work related to the project. The collaboration agreement should be a guidance to ensure that the work is efficient and in time.

# Collaboration and guidance

* Attendance
  + Give clear message if you cannot attend any meetings.
  + Main location for meetings; Campus Ålesund.
  + Changes in the project should be conveyed to the people who didn’t attend, thru discord.
* Documentation should be in a shared OneDrive folder, to ensure version control on the documents.
* Source code and other code related files should be committed to the central git repository on GitHub.
* If communication is necessary, the group shall communicate thru the dedicated discord server. Since it provides fluent communication through messages and voice com.
* Discord can be used to both formal and non-formal meetings.
* To every meeting the group shall have clear milestones to ensure the work is completed within the given time period.

# Distribution of responsibility

All the group members agree that each one has responsibility for the whole project. The work is distributed when necessary, however the work mainly gets completed as a group. The frequency of group meetings shall be at least one meeting each week.

## Ambitions

1. Result – Grade A

To receive this grade, we must work consistently with the project.

1. Learn to work as an absolute unit in groups.
2. Hand in a rightful project within the deadline.
3. Include other subject in the project, to show multidisciplinary competence.

# Signature

